



AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED

NOTICE OF ANNUAL GENERAL MEETING QLD Branch

to be held

0900 Thursday 21nd May 2020
Via Teleconference

Brisbane 07 3177 2900

CONFERENCE ID: 642869#

Should you wish to nominate for office but are unable to attend the Annual General Meeting, a nomination form is attached or can be obtained at the AEPMA website, www.aepma.com.au. Nominations will be accepted up until the time of the AGM and can be returned to AEPMA National Office.

AGENDA

1. Opening
2. Apologies
3. Acceptance of Previous Minutes of Annual General Meeting
4. To receive Chairman's and Office Bearers' Reports for the previous 24 months
5. Election of Councillors
The Branch shall elect State Councillors for the coming 24 months.
6. Office Bearers shall then be elected by members of the State Council.
 - 6.1. Chairman
 - 6.2. Vice Chairman
 - 6.3. Treasurer
 - 6.4. Delegate to AEPMA
 - 6.5. Alternate Delegate to AEPMA
 - 6.6. Other Office Bearers
7. Appointment of Secretary
8. General Business
9. Next meeting
10. Meeting close

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LTD

PROXY FORM

I/We, _____ of _____

being a Member of Australian Environmental Pest Managers Association Limited and entitled to vote appoint;

the Chairman of the meeting **OR** _____
(Insert name and address of proxy)

at the meeting to be held on _____ at _____
or failing that appointment or the absence of that person, the Chairman of the meeting**, as my/our proxy to act generally at the meeting and to vote for me on my/our behalf in accordance with the following instructions (or if no directions have been given, as the proxy sees fit and with discretion as to any business not referred to below).

Voting instructions (please indicate whether you are for, against or abstain from any resolution)

If you abstain for any item, you are directing the proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in calculating the required majority on a poll.

** if the Chairman of the meeting is appointed as your proxy or is appointed by default and your voting direction is not indicated, the Chairman may exercise your proxy even if he has an interest in the outcome of those items.

Signature of Member

Print name and position

Date _____

Notes

This form should be signed by the Member. If a joint holding, either Member may sign. If signed by an attorney or other authorised person, the power of attorney or written authority must have been previously noted by the Company and a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the Members constitution and the *Corporations Act 2001 (Cth)*.

Proxies

- (a) A Member who is entitled to attend and vote at this meeting is entitled to appoint not more than 2 proxies to attend and vote instead of the Member.
- (b) Where 2 proxies are appointed:
 - (i) A separate proxy form should be used to appoint each proxy;
 - (ii) The proxy form may specify the proportion, or number, of votes that the proxy may exercise, and if it does not do so, the proxy may exercise half of the votes.
- (c) A proxy need not be a Member of the Company.
- (d) To be effective, proxy forms (duly completed and signed) must be received by the Company at its registered office no later than 48 hours before the time for the holding of the meeting.



NOMINATION AND ACCEPTANCE for BRANCH OFFICE BEARER

I of

being a financial member of the Australian Environmental Pest Managers Association hereby nominate for a council position.

After the election of Council positions, Board positions are elected as per the AEPMA Constitution.

And if elected, agree to serve on the New South Wales / Victoria / Queensland / South Australia / Western Australia - Northern Territory (circle applicable) Branch of AEPMA.

Signed

Print name

Date