

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

FINANCIAL REPORT
FOR THE YEAR ENDED
28 FEBRUARY 2014

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION
A.B.N. 92 003 476 293

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AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293
DIRECTORS' REPORT

Your directors present their report on the company for the financial year ended 28 February 2014. The names of the directors in office at any time during, or since the end of, the year are:

Mr David Gay
Mr Greg Moon Resigned 23 May 2013
Mr Edward Baker Resigned 14 May 2013
Mr John Graham
Mr Vasili Tsoutouras
Mr Stephen Ware
Mr Greg Mills Resigned 21 June 2013
Mr Patrick Legey
Mr Mara Beddoes
Mr Jason Green
Mr Victor Morgan Appointed 21 June 2013

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

The profit of the company for the financial year after providing for income tax is \$60,455 (2013 Profit:\$19,150).

No significant changes in the company's state of affairs occurred during the financial year.

The principal activities of the company during the financial year were the promotion and development of the environmental pest management service industry in Australia.

No significant change in the nature of these activities occurred during the year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the result of those operations, or the state of affairs of the company in future financial years.

At the date of this report there are no likely developments in the operations of the entity required to be reported in accordance with the Corporations Act 2001.

The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

During the year and up to the date of this report the company has not indemnified or made a relevant agreement, for indemnifying against a liability, any person who is or has been an officer or auditor of the company. The company has however paid a premium in respect of a contract insuring against a liability for costs and expenses incurred in defending legal proceedings of a person who has been a director or officer of the company, in relation to their duties.

The company has entered into a related party contract with Pitt Properties Ltd which is controlled by Mr. Stephen Ware to provide administration services. The terms for this contract were entered at commercial rates and conditions.

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED

A.B.N. 92 003 476 293

DIRECTORS' REPORT

Information on directors

David Gay	Victorian delegate, National President, experienced and active in pest management industry
Edward Baker	Associate Member, Board Member, experienced and active in pest management industry
Greg Moon	NSW delegate, experienced and active in pest management industry
John Graham	Queensland delegate, experienced and active in the pest management industry
Vasili Tsoutouras	South Australian delegate, experienced and active in the pest management industry
Stephen Ware	Executive Director BFin Admin, DCM, JP, experienced in association management, Company Secretary
Greg Mills	Western Australia delegate, Board member, experienced and active in pest management industry
Patrick Legey	Qualified Horticulturist and Pest Controller, experienced and active in the pest management industry
Mara Beddoes	Manager and Training Officer at Termites 'R' Us, experienced and active in the pest management industry
Jason Green	National Director Associates, experienced and active in the pest management industry
Victor Morgan	Western Australian delegate, experienced and active in pest management industry

There were 6 directors' meetings held during the year. The number of meetings attended by each of the directors during the year is set out below.

D Gay	6	J Graham	4	V Tsoutouras	4
S Ware	6	G Mills *	5	P Legey	6
M Beddoes	4	J Green	6	Victor Morgan (2)	4
D Foggo ^	1				

* Resigned 21 June 2013

^ Attended in capacity as observer on behalf of Tasmanian members

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

DIRECTORS' REPORT

Auditors' Independence Declaration

A copy of the auditors' independence declaration as required under section 307C of the Corporations Act 2001 is set on page 4.

Signed in accordance with a resolution of the Board of Directors:

Director: _____
Mr David Gay

Director: _____
Mr Stephen Ware

Dated this day of



PASCOE WHITTLE

LEVEL 8, 191 CLARENCE STREET
SYDNEY NSW 2000

GPO Box 5269
SYDNEY NSW 2001

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**AUDITORS' INDEPENDENCE DECLARATION
UNDER SECTION 307C OF THE CORPORATIONS
ACT 2001**

**TO THE DIRECTORS OF
Australian Environmental Pest Managers
Association Limited
A.B.N. 92 003 476 293**

We declare to the best of our knowledge and belief, during the year ended 28 February 2014 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the review; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the review.

PASCOE WHITTLE

JOHN PASCOE

Partner

Sydney

July 2014

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 28 FEBRUARY 2014

	Note	2014 \$	2013 \$
Other income	2	431,156	704,848
Administration expenses		(258,631)	(204,483)
Finance costs		(14,896)	(5,878)
Marketing expenses		(4,055)	(16,709)
Occupancy expense		(17,465)	(28,608)
Other expenses		(75,653)	(430,020)
Profit for the year		<u>60,455</u>	<u>19,150</u>
Total comprehensive income for the year		<u><u>60,455</u></u>	<u><u>19,150</u></u>

The accompanying notes form part of these financial statements.

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

STATEMENT OF FINANCIAL POSITION
AS AT 28 FEBRUARY 2014

	Note	2014 \$	2013 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	3	108,188	174,209
Trade and other receivables	4	8,726	41,615
Financial assets	5	101,088	143,692
Other current assets	6	-	463
TOTAL CURRENT ASSETS		218,002	359,979
NON-CURRENT ASSETS			
Property, plant and equipment	7	54,599	1,485
TOTAL NON-CURRENT		54,599	1,485
TOTAL ASSETS		272,601	361,464
LIABILITIES			
CURRENT LIABILITIES			
Trade and Other Payables	8	30,653	39,426
Unearned Income		99,977	240,522
TOTAL CURRENT LIABILITIES		130,630	279,948
TOTAL LIABILITIES		130,630	279,948
NET ASSETS		141,971	81,516
EQUITY			
Retained earnings		141,971	81,516
TOTAL EQUITY		141,971	81,516

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 28 FEBRUARY 2014

	Retained Earnings \$	Total \$
	<hr/>	<hr/>
Balance at 1 March 2012	62,366	62,366
Profit attributable to members	19,150	19,150
	<hr/>	<hr/>
Balance at 28 February 2013	81,516	81,516
Profit attributable to members	60,455	60,455
	<hr/>	<hr/>
Balance at 28 February 2014	141,971	141,971

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 28 FEBRUARY 2014

	Note	2014 \$	2013 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from members		302,355	799,733
Payments to suppliers and employees		(368,229)	(390,396)
Interest received		13	225
Finance costs paid		-	(5,879)
Income tax (paid)/received		8,088	10
Net cash used in operating activities	10	<u>(57,773)</u>	<u>103,693</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of units in managed funds		288,500	363,255
Distributions Received		5,778	7,824
Payment for plant and equipment		(56,747)	-
Payment for purchase of units in managed funds		(245,778)	(432,429)
Net cash used in investing activities		<u>(8,247)</u>	<u>(61,350)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts from related party loan		-	-
Net cash provided by (used in) financing activities		<u>-</u>	<u>-</u>
Net increase/(decrease) in cash held		(66,020)	42,343
Cash at beginning of financial year		174,208	131,865
Cash at end of financial year	3	<u>108,188</u>	<u>174,208</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2014

1 Statement of Significant Accounting Policies

The financial statements cover Australian Environmental Pest Managers Association Limited as an individual entity. Australian Environmental Pest Managers Association Limited is a company limited by guarantee, incorporated and domiciled in Australia.

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board (AASB) and the Corporations Act 2001.

The company has adopted AASB 1053 Application of Tiers of Australian Accounting Standards and AASB 2010-02 Amendments to Australian Standards arising from Reduced Disclosure Requirements. This financial report has been prepared in accordance with tier 2 requirements of the reduced disclosure regime adopted by the Australian Accounting Standards Board and the Corporations Act 2001.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Accounting Policies

Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2014

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Depreciation

The depreciation amount of all fixed assets including building and capitalised lease assets, but excluding freehold land, is depreciated on a straight line basis over the asset.

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION
A.B.N. 92 003 476 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2014

Financial Assets

Financial assets are initially recognised on the cost basis, including acquisition charges associated with the financial asset. The carrying amounts of financial assets are reviewed annually by the directors.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2014

Revenue and Other Income

Revenue is measured at the fair value of the consideration received. Membership fee revenue is recognised when received. Membership fee revenue but relating to a future period is deferred and recognised over the term of the membership.

Revenue from events and conferences is recognised in the period that it is held.

All revenue is stated net of the amount of goods and services tax (GST).

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO). In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which disclosed as operating cash flows.

Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2014

	2014	2013
	\$	\$
<hr/>		
2 Revenue and Other Income		
Revenue		
Non-dues income	53,792	10,000
Membership fees	353,899	331,650
Conference and other events	15,096	355,077
Interest received	13	225
Distribution – cash fund	5,778	7,824
Other revenue	2,576	72
Total revenue	<u>431,156</u>	<u>704,848</u>
3 Cash and Cash Equivalents		
Cash on Hand	200	200
Cash at Bank	<u>107,988</u>	<u>174,009</u>
	<u>108,188</u>	<u>174,209</u>
Reconciliation of cash		
Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:		
Cash and cash equivalents	<u>108,188</u>	<u>174,209</u>
	<u>108,188</u>	<u>174,209</u>

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2014

	2014	2013
	\$	\$
4 Trade and Other Receivables		
Current		
Trade Debtors	-	29,350
Input Tax Credits	8,726	6,221
Provision for Income Tax	-	6,004
	8,726	41,615
5 Financial Assets		
Current		
Macquarie Cash Fund at cost	101,088	143,692
6 Other Current Assets		
Current		
Prepayments	-	463
7 Property, Plant and Equipment		
PLANT AND EQUIPMENT		
Plant and Equipment:		
At cost	2,877	2,887
Accumulated depreciation	(1,796)	(1,392)
Total Plant and Equipment	1,081	1,485

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2014

	2014	2013
	\$	\$
7 Property, Plant and Equipment (continued)		
LEASEHOLD IMPROVEMENTS		
Leasehold Improvement		
At cost	1,810	-
Accumulated depreciation	(38)	-
Total Plant and Equipment	<u>1,772</u>	<u>-</u>
SOFTWARE		
Website development:		
At cost	54,937	-
Accumulated depreciation	(3,191)	-
Total Plant and Equipment	<u>51,746</u>	<u>-</u>
Total Property, Plant and Equipment	<u>54,599</u>	<u>1,485</u>
8 Trade and Other Payables		
Current		
Trade Creditors	15,088	12,200
Other Accounts Payable	2,700	2,664
GST Payable	12,865	24,562
	<u>30,653</u>	<u>39,426</u>
9 Cash and Cash Equivalents		
Retained earnings at the beginning of the financial year	81,516	62,366
Net profit attributable to members of the company	60,455	19,150
Retained earnings at the end of the financial year	<u>141,971</u>	<u>81,516</u>

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2014

	2014	2013
	\$	\$
10 Cash Flow Information		
Reconciliation of net cash provided by operating activities to profit after income tax		
Operating profit after income tax	60,455	19,150
Add Back		
Depreciation	3,633	655
Distribution received form management fund classified as investing activities	(5,778)	(7,824)
Changes in assets and liabilities		
– (Increase) Decrease in receivables	29,351	(28,600)
– (Increase) Decrease in prepayments	463	51,020
– (Increase) Decrease in market value of investments	(117)	-
– (Decrease) Increase in payables	2,924	(63,501)
– (Decrease) Increase in income tax provision	6,044	10
– (Decrease) Increase in GST Liability	(14,202)	27,244
– (Decrease) Increase in Prepaid Income	(140,545)	105,539
	(57,773)	103,693
11 Members Guarantee		
The company is limited by guarantee. If the company is wound up, the Constitution states that each member is required to contribute a maximum of \$20 each towards meeting any outstanding obligation of the company.		
12 Capital and leasing Commitments		
(a) Capital commitments	-	-
(b) Leasing commitments	-	-
13 Contingent Liabilities		
Contingent liabilities	-	-

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 28 FEBRUARY 2014

14 Events After the Balance Sheet Date

There are no subsequent events to disclose.

15 Financial Instruments

Financial Risk Management

The company's financial instruments consist primarily of deposits with banks and accounts receivable and payable and units in a cash fund. The main purpose of non-derivative financial instruments is to raise finance for company operations. The company does not have any derivative instruments at 28 February 2014.

16 Related Party Transactions

A contract was entered into with a related party being Pitt Properties Pty Limited which is controlled by Mr Stephen Ware, for the provision of administration services. The terms were no more favourable than would be offered to a third party.

17 Company Details

Australian Environmental Pest Managers Association Limited
PO Box 3102
HENDRA QLD 4011

Airport Gateway Business Centre
Unit 6 Navigator Place
HENDRA QLD 4011

**AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION
A.B.N. 92 003 476 293**

DIRECTORS' DECLARATION

The directors of the company declare that

- 1 The financial statements and notes, as set out on pages 1 to 17 are in accordance with the Corporations Act 2001
 - (a) comply with Australian Accounting Standards, and
 - (b) give a true and fair view of the financial position as at 28 February 2014 and of the performance for the year ended on that date of the company.

- 2 In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors

Director: _____
Mr David Gay

Director: _____
Mr Stephen Ware

Dated this day of



PASCOE WHITTLE

LEVEL 8, 191 CLARENCE STREET
SYDNEY NSW 2000
GPO Box 5269
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**INDEPENDENT AUDITOR'S REVIEW REPORT
TO THE MEMBERS OF AUSTRALIAN ENVIRONMENTAL
PEST MANAGERS ASSOCIATION LIMITED
A.B.N.92 003 476 293**

Report on the Financial Report

We have reviewed the accompanying financial report of Australian Environmental Pest Managers Association Limited, which comprises the statement of financial position as at 28 February 2014, the statement of profit or loss and other comprehensive income, statement of changes in equity, statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies, other explanatory notes and the directors' declaration.

Directors' Responsibility for the Financial Report

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Corporations Act 2001 and for such internal control as the directors determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express a conclusion on the financial report based on our review. We conducted our review in accordance with Auditing Standard on Review Engagements ASRE 2415 Review of a Financial Report Performed – Company Limited by Guarantee, in order to state whether, on the basis of the procedures described, we have become aware of any matter that makes us believe that the financial report is not in accordance with the Corporations Act

- (i) giving a true and fair view of company's financial position as at 28 February 2014 and its performance for the year ended on that date; and
- (ii) complying with the Australian Accounting Standards and *Corporations*

ASRE 2415 requires that we comply with the ethical requirements relevant to the review of the financial report.

A review of a financial report consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.



**INDEPENDENT AUDITOR'S REVIEW REPORT
TO THE MEMBERS OF AUSTRALIAN ENVIRONMENTAL
PEST MANAGERS ASSOCIATION LIMITED
A.B.N.92 003 476 293**

Independence

In conducting our review, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, which has been given to the directors of the company, would be in the same terms if given to the directors as at the time of this auditor's report.

Based on our review, which is not an audit, we have not become aware of any matter that makes us believe that the financial report of the company is not in accordance with the Corporations Act 2001 including:

- (i) giving a true and fair view of the company's financial position as at 28 February 2014 and of its performance for the year ended on that date; and
- (ii) complying with Australian Accounting Standards and the Corporations

Name of firm: Pascoe Whittle

Name of Partner:

John Pascoe

Address: Level 8, 191 Clarence Street, Sydney

Dated this of 2014

AUSTRALIAN ENVIRONMENTAL PEST MANAGERS ASSOCIATION LIMITED
A.B.N. 92 003 476 293

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 28 FEBRUARY 2014

	2014	2013
	\$	\$
INCOME		
Non-Dues Income	53,792	10,000
Membership Fees	353,899	331,650
Conference and Other Events Income	15,096	355,077
Distribution Received	5,778	7,824
	<u>428,566</u>	<u>704,551</u>
OTHER INCOME		
Interest Received	13	225
Other Revenue	2,459	72
Change in Value of Macquarie Cash Fund	117	(1,250)
	<u>2,589</u>	<u>(953)</u>
	<u>431,156</u>	<u>703,598</u>
EXPENSES		
Advertising & Marketing Expenses	4,055	16,709
Auditor's Remuneration	8,678	10,315
Bank & Credit Card Charges	2,585	5,878
Conference Expenses	33,267	28,565
Depreciation	3,633	655
Education	20,037	18,608
General expenses	8,577	-
Training	-	3,041
Insurance	1,817	695
Internet and Website Expenses	6,092	21,242
Legal Costs	-	272
Meeting Expenses	15,147	310,448
Office Expenses	8,756	7,877
Postage	1,969	2,271
Printing & Stationery	5,532	21,231
Rent	17,465	17,607
Secretariat Fees	225,000	204,483
Subscriptions	61	-
Telephone	10,075	7,960
	<u>372,744</u>	<u>677,857</u>
Profit before income tax	<u>58,411</u>	<u>25,741</u>
Income tax benefit/(expense)	<u>2,044</u>	<u>(6,591)</u>
Net profit after tax	<u>60,455</u>	<u>19,150</u>